

Munising Downtown Development Authority
Minutes of Meeting
October 17, 2018

Members Present: Dale Immel, Tom Hall, Jackie Reynolds, Pat Gariepy, Rick Bowerman, Travis Cross, Debbie Nedeau

Members Absent: Donna Grahovac (e), Rod Desjardins (u)

Others Present: Kathy Reynolds, Pat Sanderson

Call to Order: The meeting was called to order by Dale Immel at 8:01 am.

Approval of Agenda: Pat made a motion to approve the agenda as presented, Rick seconded. **The motion passed.**

Public Comment: None

Approval of Meeting Minutes for October 3, 2018: Tom made a motion to approve the minutes as presented, Travis seconded. **The motion passed.**

Approval of Bills for Payment:

a. Alger County Electric	St Light Repair (Birch St)	\$155.00
b. Display Sales	Christmas Decorations	\$2,842.00
c. ALTRAN	Superior St Station Maintenance	\$1,849.66

Rick made a motion to approve the bills for payment, Debbie seconded. **The motion passed.**

Budget:

a. September Financial Reports: The board received the September financial reports for review. Kathy explained that the Plants & Decorations expense is already over budget for the year, due mainly to the Art in the Alley project; we will need to adjust the Plants & Decorations expense line before FYE. There is a large amount of revenue listed under Donations/Grants that is mostly being used for Plants & Decorations. The Property Tax Revenue should increase and be more than the budgeted amount. It will take awhile for the tax income to catch up with all the improvements that have been done or are being done around town.

Old Business:

a. Event Funding Request - Rekindle the Spirit: The GMBPCD has requested \$500 for Rekindle the Spirit on November 29, 2018. Pat made a motion to approve the request for \$500, Tom seconded. **The motion passed.**

New Business:

a. Holiday Façade Grants: The board decided to offer the grants again this year. They will offer 6 or more grants for up to \$1,500 total. Pat made a motion, Jackie seconded. **The motion passed.**

b. Holiday Decorating Contest: Kathy said the holiday decorating contest will again be offered with \$150 for 1st place, \$100 for 2nd place and \$50 for 3rd place (total of \$300).

c. DDA logo: The board received a copy of a new DDA logo that Kathy commissioned by Cranking Graphics (CG). CG has also been developing a new DDA webpage that will be within the Partnership website and have a link on the City website. Kathy will send a link to the board members. Pat made a motion to approve the new DDA logo, Tom seconded. **The motion passed.**

Other Business: Pat asked if an addition to a building with windows, siding, etc. would qualify for a DDA façade grant. Yes, it would qualify under the current guidelines.

Executive Director's Update/Partnership Update: Kathy said she has been attending many meetings for the UP Art Alliance. Grand Marais is firming up their projects that will be installed in the spring with part of the ArtPlace grant funding Alger County received. The artist has some preliminary sketches for the murals that will be done in Munising and he and Kathy met with those building owners to get their feedback and firm up the design ideas. The murals will all be on panels made by Signs Now that could be moved/removed from the buildings. Kathy is attending a Great Waters meeting this week and will meet with Dave Lorenz (Pure Michigan). There is no definite date for a public meeting re: the 2020 MDOT M28 project. Kathy will also be attending a UPEDA meeting next week and she and Ben will attend the National Travel Exchange conference in Milwaukee the first week in November. Rekindle the Spirit is scheduled for November 29. Art in the Alley will be coming down this week. The City is continuing with the chip and seal, weather permitting. There has been no further information on the state façade grant funds that were denied. Kathy gave Rod all the information and we was going to draft a letter.

City Manager's Report: None

Round Table: None

Adjournment: Pat made a motion, Debbie seconded to adjourn at 8:46am. **The motion passed.**

Next meeting: November 7, 2018