

Munising Downtown Development Authority
Minutes of Meeting
November 7, 2018

Members Present: Dale Immel, Pat Gariepy, Tom Hall, Rick Bowerman, Travis Cross, Jackie Reynolds, Donna Grahovac, Debbie Nedeau arrived at 8:04

Members Absent: Rod DesJardins (u)

Others Present: Kathy Reynolds (via phone), Pat Sanderson, Devin Olson

Call to Order: The meeting was called to order by Dale Immel at 8:01 am.

Approval of Agenda: Rick made a motion to approve the agenda as presented, Donna supported. **The motion passed.**

Public Comment: None

Approval of Meeting Minutes for October 17, 2018: Pat made a motion to approve the minutes as presented, Travis supported. **The motion passed.**

Approval of Bills for Payment:

a. Display Sales	Winter Banners	\$1,688.00
b. Kathy Reynolds	Cell Phone Data Pkg.	\$50.00
c. Johnson Bros Rentals	Art in the Alley: Scissor Life Rental	\$150.00
d. HTC	Phone Bill	\$40.14
e. All-Phase	Light Pole (PSB)	\$5,459.00
f. Munising News	Ads: Halloween, Fire, Holiday Façade Grants	\$250.70
g. Madigan's Ace Hardware	Art in the Alley: Supplies	\$28.96
h. UMCCU-Visa	Postage 56.70	\$86.70
	Alger County Historical Book 30.00	

Kathy explained that she ordered winter banners and seven holiday pole decorations this year, to replace damaged and worn decorations. The Munising Visitors Bureau donated \$2,265.00 to cover half the total cost. We also received a check for \$2,605.14 for Local Community Stabilization. Devin explained that these are funds that are supposed to replace taxes lost due to the removal of the personal property tax. The payment to All-Phase is for a complete light pole (not installed) that was knocked down last winter by PSB; the DDA received an insurance check in March 2018 to cover it.

Pat made a motion to approve the bills for payment, Tom supported. **The motion passed.**

Budget: No action needed or taken regarding the budget.

Old Business:

a. Holiday Façade Grants: The board received a recap of the Holiday Façade Grant applications received for this year, totaling \$1,100, for informational purposes only. As it is within what they approved at the last meeting (up to \$1,500 total) no action is needed. Pat Sanderson will notify applicants of approval.

New Business: None

Other Business: None

Executive Director's Update/Partnership Update: Kathy and Ben are currently in Milwaukee at the National Tour Association Travel Exchange. This involves tour groups from across the US and internationally. There seems to be growing segments of adventure travel, smaller tour groups and winter travelers. Kathy said the DDA 20-year goals included a historical walk. She said there is enough money in the Art Place grant to incorporate it into the downtown with approx. 10 installations and a possible extension in the future. She had a meeting last week with David Horne and Joe Hughes (PRNL) and the park numbers are up 7% thru September. 2018 winter numbers are up and fall numbers are down. We had a good, snowy winter and a miserable, rainy fall. Rekindle the Spirit is set for Nov 29. Downwind Sports will be opening in the Deployed Tech building where the ice cream shop was going in. Dale said Rapid River Knifeworks wants to have their own location in Munising. Kathy said the mural project is moving along and she hopes to also have a mural installed on the east/M28 side of the Miss Good Stitch building. The plans for a mural on Dr. Adams building are on hold. It's possible HTC could add-on to that side of their building. Details and approvals will be finished up over the next couple of months and the murals will be up for next summer. There is also an element being designed for installation at the MBTN trailhead in Browns Addition. Dale asked about the lighting project for the Welcome to Munising signs. Kathy said UPPCO will cover the costs of boring under M28 (estimated at \$10,000) to connect to electricity at the Holiday Inn Express (HIE) and the HIE will cover the monthly electric bill. Deanna Boyak and the Munising Visitors Bureau will probably cover costs for the lights and installation.

City Manager's Report: Devin reported that there was over 50% turnout (951 voters) in the City for yesterday's election and Mike Nettleton and Vicki Ballas won seats on the City Commission. MDOT received bids for the .6-mile Sand Point Rd project. The bids were slightly over budget, but Devin is confident that the City can make it work. Pat Gariepy was awarded a 5-year contract for Tourist Park. His company was the only one that applied with the RFP to be the concessionaire. MDOT has been in town doing some surveying and it is likely they will be putting in a round about at the M28/H58 intersection. UPEA has been doing soil borings in preparation for the 2020 water/sewer project. The DPW is getting ready for winter.

Round Table: Donna suggested that since \$1,500 was earmarked for the Holiday Façade Grants and only \$1,100 was applied for, the DDA could purchase some wreaths and give them to some of the businesses that don't decorate to encourage them and make things look more festive. After much discussion, Kathy and Pat will see what they can come up with as a fair way to make something like that happen.

Adjournment: Pat made a motion, Debbie supported to adjourn at 8:47am. **The motion passed.**

Next meeting: December 5, 2018