

Munising Downtown Development Authority
Minutes of Meeting
September 5, 2018

Members Present: Dale Immel, Travis Cross, Tom Hall, Debbie Nedeau, Rick Bowerman, Donna Grahovac

Members Absent: Jackie Reynolds (e), Pat Gariepy (e), Rod DesJardins (e)

Others Present: Kathy Reynolds, Pat Sanderson, Ben Schimpf, Devin Olson

Call to Order: The meeting was called to order by Dale Immel at 8:02 am.

Approval of Agenda: Rick made a motion to approve the agenda as presented, Debbie seconded. **The motion passed.**

Public Comment: None

Approval of Meeting Minutes for August 15, 2018: Travis made a motion to approve the minutes as presented, Donna seconded. **The motion passed.**

Approval of Bills for Payment:

a. Kathy Reynolds	Cell Phone Data Pkg.	\$50.00
b. Snyder Drug Store	Fertilizer: Triangle Gardening	\$11.19
c. HTC	Phone Bill	\$47.14
d. Putvin Drug Store	Art in the Alley: Chalk Art Supplies	\$35.93

Rick made a motion to approve the bills for payment, Debbie seconded. **The motion passed.**

Budget: No action needed or taken on the budget.

Old Business:

a. MEDC Update: Kathy reported on the façade grant funding that was applied for from the Michigan Strategic Fund through MEDC. She received notification that three cities were awarded the funding: Marquette, Ypsilanti, and Wayland. All the \$1.5 million earmarked for this project has not been awarded, as of this date. Part of the criteria was that the community had to have a façade program in place; very few communities across the U.P. have façade programs and it appears Marquette started theirs three weeks prior to the funding deadline. Kathy has emailed key personnel and asked for the scoring criteria and a copy of Munising's scoring. They have responded, but she has not received the scoring criteria yet. Amendments to the criteria are on the agenda to be voted on at the next board meeting for those authorizing these funds; this will be after the funds have been awarded. Kathy explained that we are one of the few communities funding and administering façade grants in the U.P. and she is one of a select few certified MEDC grant administrators in the Upper Peninsula. Munising has only received three MEDC grants in the last couple of years totaling less than \$1 million. Kathy will continue to explore opportunities to get some of this façade funding for Munising.

New Business:

a. DDA Webpage Design: The board received a copy of the rough draft for a DDA webpage that would be contained within the Partnership website. Cranking Graphics, that did the new Partnership website, is working on it. It could include DDA board meeting minutes, infrastructure projects and other initiatives that the DDA is involved with.

Other Business: None

Executive Director's Update/Partnership Update: Kathy reminded the board that the Art in the Alley/Music in the Alley Business After Hours has been rescheduled, due to weather, to Wednesday, September 12 from 4-7pm. Kathy and Ben attended another meeting in Grand Marais re: the art project there as part of the Art Place Grant. Grand Marais has a committee of about six people working on the project. They will be installing a historical display, a Wind Harp and doing some art banners. Kathy is thinking the entire project will be about \$10,000. In addition to the murals that will be placed on buildings in the downtown Munising area, Kathy said we are also considering some large wind spinners to possibly be placed near the new Mt. Bike Trailhead in Brown's Addition. We do not currently know any of the timeline for any of the Deployed Asset property that would be tied in with Art in the Alley: Phase II. Kathy sits on the UP Art Alliance board and invited the DDA to a meeting at Falling Rock next Tuesday, the 11th at 2pm. Kathy, David Horne, Devin, Cori Cearley and John Madigan will be attending a Gateway Communities meeting in Virginia. Kathy visited Neenah Paper with Vicki Schwab (MEDC Manufacturing) and they will be adding about 20 or so workers to alleviate some of the forced overtime. Neenah will receive training funds through MEDC/Michigan Works. Kathy and Vicki also visited VanLandschoots Fish House. Kathy attended the Governor's Luncheon at the UP State Fair.

City Manager's Report: Devin reported that the new City website is up and running. They are still adding content. The road projects for this year are complete. They are currently working on the paperwork for next year's projects – Sand Point Rd and H58 to Connors Rd. Asphalt prices are currently up about 40%. MDOT is close to completing their preliminary plans for the M28 2020 project. They will post for a public meeting for input on the project. M28 from Family Fare to Shingleton will be paved in 2022.

Round Table: Kathy stated that Ben will be attending a Walk Bike Places placemaking meeting in New Orleans. Dale stated that PSB will be moving forward with their expansion.

Adjournment: Debbie made a motion, Rick seconded to adjourn at 8:46am. **The motion passed.**

Next meeting: September 19, 2018